

**Minutes**  
**Litchfield Board of Fire Commissioners & EMS**  
**December 14, 2017 7:00 PM**  
**Litchfield Fire House, 258 West St., Litchfield**

Chairman Campbell called the meeting to order at 7:00 p.m.

**Members Present:** Chairman John Campbell, Jack Hodges, Paul Parsons, Douglas Hatstat, Gary Shuhi

**Members Absent:** Heather Karpa

**Approval of Minutes –November 9, 2017**

P. Parsons moved to approve the minutes, G. Shuhi seconded and the motion passed unanimously.

**Public Requests/Comments**

None

**Commission Requests**

None

**Budgets – Department, Capital & Operating Budgets**

Ed Evers of the Capital Committee was present to give the Board an update on the progress of capital budgets. There was a discussion on changes to E. Litchfield's building project. J. Hodges moved to amend E. Litchfield Fire Departments capital request to \$65,000 for stairwell fire code upgrades, G. Shuhi seconded and the motion passed unanimously. J. Hodges moved to amend the request to \$44,500 for door/window replacements and masonry repairs, G. Shuhi seconded and the motion passed unanimously. The total for the E. Litchfield projects total \$109,500 an increase of \$39,500 from the previously approved \$70,000. There is leftover money remaining from the roof/air conditioner project at the Litchfield Fire house \$175,000 was approved and the project actually came in at \$116,000 which will reduce the capital request. Total capital request will be \$495,000.

The operating budgets are as follows: E. Litchfield is asking for \$1450, a 3% increase, Northfield is \$2929, a 3.42% increase and Bantam is \$2673, a 2.5% increase.

*3.06% JWE*

**Fire Marshal Report**

The Fire Marshal was not present, but submitted a written report.

**Update on Department Physicals -**

- a) Bantam FD due in April
- b) E. Litchfield FD due in May
- c) Northfield FD due in June
- d) Litchfield FD due in November
- e) LVA due in November

**Any EMS Business that needs to be discussed**

None

**Discuss insurance coverage for non-firefighting duties.**

The Chair stated that he will pursue this after the first of the year.

**Communications**

None

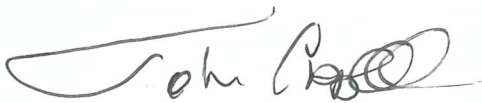
**Old Business**

None

**New Business**

**Adjournment**

G. Shuhi moved to adjourn at 7:36 p.m., J. Hodges seconded and the motion passed unanimously.



1-11-2018

**John Campbell, Chairman  
Board of Fire Commissioners & EMS**